

**BUSINESS CARDS****PART #2: ITEMS AWARDED**

ITEM	DESCRIPTION	UNIT PRICE
1.	500 Cards per Lot  Description of Stock Bid Classic Crest 80#Cover Recycled Bright White (See Technical Specification 3.3)	\$ 11.05/Lot
	Option - 1,000 Card Per Lot	\$ 17.65/lot
Runs of 500 and 1000 can be mixed and matched.		
4/o Shell 24 up		
1/o Black imprint.		

SECTION 3.0 TECHNICAL SPECIFICATIONS  
BUSINESS CARDS

3.1 **QUANTITY**

Estimated purchases of business cards under this contract are approximately 5,200 lots each of 500, or 1,000 as indicated in the Bid Submittal Forms. Under-runs are not permitted. Additional charges for overruns are not permitted.

3.2 **SIZE**

All cards must be 3 1/2" x 2". Size variations are unacceptable. All trimming must be to exact size, with CLEAN CUT EDGES. Guillotine cut cards must be free of nicks, cutting stick indentation, and curls, and visible perforated edges.

3.3 **PAPER STOCK**

Dade County Resolution R-214-92 promotes waste reduction and the use of recycled content and recyclable products.

Recycled Classic Crest, 80# Cover, Recycled Bright White acid free or approved equal. The products bid must be consistent throughout the contracts term.

3.4 **PRINTING:**

All printing will be Flat Sheet Printing

3.5 **INKS:**

Soy-based inks which have a lesser amount of "Toxic Constituents" to be used (Oil-based inks are not acceptable).

3.6 **IMAGE**

Image must be clean, sharp and of high intensity. Image must be straight and square to the card edge. Any variations do to scumming, plugging, dampener imbalance, etc., will result in rejection of order. Rejected orders will be re-run at contractor's expense.

3.7 **OFFSET**

Offset onto back of cards delivered will also be rejected. Rejected orders must be re-printed at contractor's expense.

SECTION 3.0 TECHNICAL SPECIFICATIONS  
BUSINESS CARDS

3.8 **INK COLOR :**

Miami Dade County Logo; Green (Pantone 576), Blue (Pantone 300), and Black (100%) As Per Resolution R-643-04. Miami Dade Police Department Logo: Gold, Brown, Blue, Green, and White. Black Lettering

3.9 **TYPESETTING AND MECHANICAL ART:**

Template will be furnished to the vendor by the Communications Department. Card information (text) will be submitted via e-mail. Input of text on to the template will be performed by Contractor. Charges for this service must be included in the quoted price.

3.10 **PROOFREADING/PROOFS:**

Proofs will be provided via e-mail to the requesting department. All proofs must be sent PDF (Portable Document Format) for approval to the requesting Department. To avoid typographical errors, it will be the contractor's responsibility to contact the requesting Department regarding any questionable copy before placing orders in production.

3.11 **PACKAGING:**

Business card carton must indicate the quantity and identify the contents.

3.12 **NO SUB-CONTRACTING PERMITTED:**

All business cards must be produced by the contractor on its premises. Sub-contracting is not permitted under the terms of this contract